

Community Volunteering at BCS

Thank you for your interest in volunteering at Birch Community Services! We are thrilled you are choosing to serve with us and alongside BCS participant families.

All Volunteers Must:

- Attend a volunteer orientation with the Community Development Manager (first time volunteers only)
- Be 14 or older
- **Wear closed-toed shoes that completely cover your feet** and modest/appropriate and comfortable clothing
- Sign up online before volunteering (only the first time)
- Have a volunteer release form on file
- Volunteer a minimum of two hours

Before Volunteering

- Create and wear a volunteer name tag
- Tell your supervisor of any physical limitations

While Volunteering

- Beverages are provided at the *Helper Drinks* area through the Cooler Volunteer Door.
- Always give equipment the right-of-way
- No one may operate power equipment without authorization
- Do not use your phone while volunteering
- Enjoy your time! Feel free to get to know the people you're volunteering with

After Volunteering

- You are welcome to take an item from the *Helper Thank-You* area
- Return your nametag
- Sign out at the office

Volunteering Again

- After volunteering, you are welcome to come back during any normal volunteer hours
- When you return:
 - Sign in on the clipboard at the volunteer table.
 - Ask the check-in volunteer for a yellow name tag. (White name tags are reserved for participants!)
 - When you are finished volunteering, sign out on the computer at the volunteer table
- If you bring a friend, they need to complete a first-time orientation and complete a volunteer release form!

Thank you for volunteering. We hope to see you again!

